



WALPOLE ISLAND FIRST NATION EMPLOYMENT OPPORTUNITY

Job Title: Educational Assistant

Department: Bkejwanong Kinomaagewgamig Elementary School

Pay Rate: \$20.05 per hour

Status: Casual Call-In

Closing Date: Applications Accepted Anytime

Position:

The Educational Assistant, under the direction of the Principal/Vice Principal and/or classroom teacher, will assist in the implementation of academic, behavioural, social, and various therapies, programs, and strategies developed by the school-based team.

Requirements:

- College Diploma in one of the following:
 - Child Youth Worker
 - Disability Support Worker
 - Social Service Worker
 - Early Childhood Educator
 - Education Assistant Program
- Other related education and experience may be considered.

Responsibilities:

Under the supervision of the Principal or their designate, the duties and responsibilities of the Educational Assistant include, but are not limited to, the following:

- Working with students with special needs; physical disabilities, developmental disabilities, multiple exceptionalities, medically fragile, behaviour speech & language, learning disabilities, mild intellectual disabilities, and autism spectrum disorders.
- Participating in key training sessions – BMST, Functions of Behaviour, Structured Learning, HELP assessment, and staff meetings where appropriate etc.
- Developing and implementing visual strategies for daily use with students (i.e., visual schedules, first and then boards, social scripts, etc.).
- Demonstrating flexibility toward work assignments as outlined by Administrators/Resource Teachers.
- Implementing teacher-designed and supervised instructional programs.
- Performing the following duties for students such as feeding, lifting, positioning, toileting, and diapering as required.
- Assisting in therapies – Occupational, Speech and Language, Physio – under the direction of the therapist.
- Supervising student(s) in classroom, schoolyard, and on school trips as required.
- Communicating effectively with teachers, students, parents, and community partners relative to educational assistant duties.
- Working effectively and collaboratively as part of the school-based team.
- Assisting classroom students where appropriate; providing independence to assigned students.
- Maintaining data information relative to student need including a binder with updates, strategies, progress notes and assessment information.
- Volunteering for various school related events – sports teams, clubs, etc.

We are a special interest organization that is primarily engaged in serving the interest of the Walpole Island First Nation community, preference will be given to persons of Native ancestry. (OHRA 1981, c53, s170)
Qualified Band Members are to be given PRIORITY. (R.C.M. April 28, 1998 M#15)



WALPOLE ISLAND FIRST NATION

- Attends, participates and contributes to all regular staff meetings and attends all training sessions.

How to Apply:

Please submit your resume and cover letter describing the qualifications above to:

Walpole Island First Nation
Human Resources
Mail: 117 Tahgahoning Rd,
Wallaceburg, ON
N8A 4K9

or

Fax: 519-627-5915

or

Email: Careers@wifn.org